



PARENT CONSENT FORM

Photographs and Video:

I hereby give _____ do not give _____ my consent for my child to be photographed or videoed for school promotions, website, or social media.

Field Trip Participation:

The school's regular program includes neighborhood walks.

I hereby give _____ do not give _____ my consent to my child to participate in neighborhood walks.

Water Play:

I hereby give _____ do not give _____ my consent for my child to participate in water activities: which includes sprinklers and water tables.

Permission to Treat:

In the event of injury and illness during the school day, I give permission for my child, _____, to receive proper/necessary care, First Aid or CPR from an HHMS staff member.

In the rare event of an emergency, I give permission for my child to be transported to the appropriate medical facility for treatment. Furthermore, I give permission for the staff at the medical facility to render all treatment that is necessary for the well-being of my child.

Parent's Signature: _____ Date: _____



EMERGENCY CONTACT FORM

Who may we contact, in case of an Emergency, if we cannot reach the parents first?

1. Name _____ Phone: _____

Address _____

2. Name _____ Phone: _____

Address _____

3. Name _____ Phone: _____

Address _____

RELEASE OF STUDENTS

HHMS has my permission to release my child to:

1. Name _____ Phone: _____

2. Name _____ Phone: _____

3. Name _____ Phone: _____

Parent's Signature: _____ Date: _____



REQUIREMENTS FOR STUDENT FILES

Name: _____

Date of Birth: _____ Age at Start of school: _____

- Waitlist Application and fee check# ____ Venmo ____
- Enrollment Fees check# ____ Venmo ____
- Parent Support Fund check# ____ Venmo ____
- Supply Fee check# ____ Venmo ____
- Admission Forms Pages 1-3 _____
- Immunization Report _____
- Enrollment Agreement _____
- Parent Consent Form _____
- Emergency Contact & Release of Student Form _____
- What to Bring on the First Day _____
- Child Assessment Forms _____
- Tuition and Fees _____
- School Calendar _____
- Parent Handbook (Will be read with Director and parents) _____

I hereby state that I have read and agree to all the above forms and agreements.

Parent Signature: _____ Date: _____



WHAT TO BRING ON THE FIRST DAY

- Lunchbox, cloth napkin, utensils. **Please label everything!**
- Snack and Lunch- 2 items for snack and 3 items for lunch
- Water bottle with your child's name on it
- Change of *seasonal* clothes
- (2 shorts/pants, 2 shirts, pairs of socks & several underpants/diapers) **Please check your child's box periodically*
- Small potted plant with your child's name on it (for your child to care for at school)
- 3 pictures of your child (1 for their cubby, 1 for their spare clothes box, 1 for their placemat)
- Framed family photo

Please choose one of the following and bring on the first day: *These are items that we go through quickly and will need to restock often throughout the year.*

- Kleenex
- Glue sticks
- Paint brushes
- Watercolor paper
- White copy paper
- Baby wipes- all natural
- White card stock
- Bug Spray
- Sunscreen

Please also consider one of the following as a donation:

- Gift card, amount of your choice, to:
 - Target
 - Office Depot
 - Amazon
- Large motor developmental materials (See wish list throughout the year)



Tuition and Fees:

HHMS is a 4-day or 2-day/week program. The tuition is due on the first day of each month. *Late fee: \$50.00 (after the 5th of the month) *Returned check fee: \$50.00

The first of nine tuition installments is due on September 1, 2023. Tuition can be paid using cash, check, Venmo, or ACH payment. You, the responsible party, are responsible for all convenience fees when using these services.

****Please note that the first day of school for students is Tuesday, Sept 5, 2023, and the last day of school is Thursday, May 24, 2024.
(We will have pre-visits the week before school begins. Please make sure you are in town)
(All staff return on Monday, Aug 28, 2023, and their last day is May 30, 2024).**

HHMS:

4 days/week	9:00AM-1:00PM	
Annual Rate		\$9,405
9 <u>monthly</u> installments Sept1, 2023-May 1, 2024		\$1,045
4 days/week	9:00AM-3:00PM	
Annual Rate		\$11,925
9 <u>monthly</u> installments Sept 1, 2023-May 1, 2024		\$1,325
2 days/week (Mon/Wed or Tues/Thurs)	9:00am-1:00pm	
Annual Rate		\$5,625
9 <u>monthly</u> installments. Sept1, 2023-May 1, 2024		\$625

Enrollment Fees: (Due at time of enrollment)

• Non-refundable Wait List application fee	\$150
• Returning Student enrollment/admission fee	\$300
• New Student enrollment/admission fee	\$400
• <u>New & Returning</u> Student supply fee	\$400
• Little Learners Student Supply Fee	\$300



Enrollment Agreement

The parent or guardian agrees to enroll _____ in the _____ school year. Total annual tuition is _____ paid in 9 (Sept - May) installments of _____ each. Mid-year enrollment is pro-rated.

Please choose:

_____ Part-Time (Mon/Wed or Tues/Thurs) 9:00am-1:00pm

_____ Full-Time (Mon-Thurs) 9:00am-1:00pm

_____ Full Time (Mon-Thurs) 9:00am-3:00pm

_____ Scholarship amount \$ _____

**If family is requesting a scholarship, we base it on your annual family income and will sign a Scholarship Agreement*

- ❖ The parent or legal guardian agrees to pay all tuition and fees on time.
- ❖ Payments paid after the 5th of the month agree to pay the late payment fee.
- ❖ Payments made after the 15th may result in suspension and subsequent termination thereafter.
- ❖ Tuition includes all holidays, staff development days, inclement weather days, and any other non-instructional days during September- May and is non-refundable.
- ❖ Enrollment is for the entire school year, September- May. The parent/guardian agrees to a written 30-day notice to the Director for withdrawal for any reason and is responsible for all payments due.
- ❖ In the event a student is dismissed due to non-adherence to proper school protocol or policies set forth in the Parent Handbook, no tuition payments or other fees will be refunded.
- ❖ The parent/guardian agrees to all re-enrollment policies and fees the spring before the following year to ensure a spot for the student.
- ❖ The parent/guardian agrees to allow the school use of images of students for school publications and social media promotions.
- ❖ The parent/guardian agrees to all policies set forth in the **Parent Handbook**.
- ❖ Signing this contract and paying all non-refundable fees adheres the parent or guardian to this agreement and secures your child's place in the school.

Parent 1 (signature) _____ Date : _____

Parent 2 (signature) _____ Date : _____

Director (signature) _____ Date: _____